

Overview and Scrutiny Co-ordinating Group

19th November 2008

Agenda

The Overview and Scrutiny Co-ordinating Group will meet at the **SHIRE HALL, WARWICK** on **Wednesday 19th November 2008 at 2.00 p.m.**

The agenda will be:

1. General

- (1) Apologies
- (2) Members' Disclosures of Personal and Prejudicial Interests
- (3) Minutes of the meeting held on 1st October 2008

2. Holding Portfolio Holders to Account

Report of Strategic Director Performance and Development

This report summarises local and national best practice in relation to how Overview and Scrutiny Committees hold Portfolio Holders to account and outlines options for implementing a formal and consistent approach for Warwickshire County Council's Overview and Scrutiny Committees to hold Cabinet Portfolio Holders to account

Recommendation

- i) Agree the implementation of the three options outlined in the report. With option 1 and 3 being implemented immediately and option 2 being implemented in the new municipal year (June 2009).
- ii) Agree the suggested process and format for option 2 which is contained in Appendix A

- iii) Give consideration as to how option 2 should relate to Portfolio Holder reports to full Council
- iv) Agree the underlying principles which should guide the approach to holding Portfolio Holders to account contained outlined on page 8
- v) Ask the Cabinet to support the OSCG's decision in relation to the above.

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

3. Overview and Scrutiny Performance – 6 month update

Report of Strategic Director Performance and Development

This report provides information about the performance of the Overview and Scrutiny function during the first two quarters of 2008/09.

Recommendation

To consider and comment on the performance of the Overview and Scrutiny function during the first two quarters of 2008/09.

To identify areas for improvement and issues to take forward

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

4. LAA and LPSA2 Performance

Report of Strategic Director Performance and Development

This report outlines New LAA (Quarter 2) and LPSA2 Performance Information.

Recommendation

That the Group:

1. Comments upon the progress made to date in relation to the LAA and LPSA2 and remedial actions suggested by the Block Leader in respect of those measures that are currently forecasted to miss target.
2. Clarify the role of the Group in relation to the performance management of the LAA and LPSA 2.
3. Identify any areas that require further indepth scrutiny and nominate an appropriate OSC to undertake this work

For further information please contact Bill Basra Tel: 01926 412904 billbasra@warwickshire.gov.uk

5. Proposals for Budget Scrutiny

Report of Strategic Director Performance and Development

This report outlines a proposed agenda, format and protocol for budget scrutiny

Recommendation

- To agree the agenda for the budget scrutiny meeting on 18th December 2008,
- To agree the budget protocol, which sets out principles and objectives of budget scrutiny.

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

6. Performance of LINKs and LINKs Protocols

Report of Strategic Director Performance and Development

The Local Government and Public Involvement Act 2007 received royal assent where the Patient and Public Involvement Forums were abolished and replaced by the Local Involvement Network (LINK). This report provides an update of these changes with information on the new regulations and the role of OSCs and LINK in relation to NHS & County Council services and the importance of understanding the role of the LINK and OSCs in developing protocols to promote good, effective working arrangements and avoid duplication of work. It will also provide information on how the LINK can influence key decisions and commissioning arrangements, not only for the NHS but social care services provided by the County Council.

Recommendation

1. From 9.1 (a) & 9.1 (b) in the report, consider what arrangements/protocols that can be taken forward to jointly agree with LINK members and any other items which the group may want to address.
2. To nominate two representatives from the group to attend the LINKs Event in Butts Park Arena, Butts Road, Coventry on 4th December 2008.
3. Chairs & Spokes of OSCs to make arrangements to meet with Warwickshire LINK Officer and LINK members by end December 2008 or early January 2009 to discuss and agree protocol arrangements. Consider extending this invitation to include Portfolio Holders for Health & Social Care and lead commissioning officers from WCC and NHS Warwickshire.

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

7. Draft Outcomes Leaflet

Report of Strategic Director Performance and Development

This report provides the Overview and Scrutiny Co-ordinating Group with a copy of a draft outcomes leaflet, outlining the impact and outcomes achieved through in-depth scrutiny reviews.

Recommendation

The Overview and Scrutiny Co-ordinating Group is recommended to consider the draft Outcomes Leaflet attached as Appendix A and

- a) make amendments as appropriate,
- b) agree for such outcomes leaflets to be developed to publicise the impact of scrutiny reviews as appropriate

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

8. West Midlands Overview and Scrutiny Steering Group

Report of Strategic Director Performance and Development

Councillor Grant to report

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

9. Items for Future Meetings and OSC's Work Programmes

Report of Strategic Director Performance and Development

Report to follow

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk

10. Any Other Items

Which the Chair decides are urgent.

11. Date of Next Meeting

The next meeting is scheduled for Wednesday 28th January 2009 at 2.00 p.m.

Jim Graham
Chief Executive
Shire Hall
Warwick

Membership

The Overview and Scrutiny Committee Chairs are indicated by reference to their Committees in italics.

Councillors: David Booth (*Resources, Performance and Development*), Ken Browne (*Environment*), Richard Chattaway (*Community Protection*) Alan Cockburn, Richard Grant (Chair) (*Children, Young People & Families*), Mick Jones (*Economic Development*), Frank McCarney (*Adult and Community Services*), Jerry Roodhouse (*Health*), and Bob Stevens.

For further information please contact

John Wright, Committee Manager, Performance and Development Directorate
Tel. 01926 412320 or e-mail johnwright@warwickshire.gov.uk.